

**CITY OF ETOWAH, TENNESSEE
COMMISSION MEETING**

Record of Minutes of Regular Meeting Date June 25, 2018 Sheet No. 1 of 6

A regular meeting of the Etowah City Commission was held on Monday, June 25, 2018 at 6:30 p.m. in the Meeting Room of the Etowah Community Center located at 155 Robinson Street, Etowah, Tennessee. Members present were; Commissioner Burke Garwood, Commissioner Robbie Helm, and Vice-Mayor Jim Swayne. Mayor Gene Keller was absent. Also present were Finance Director Alison Bull, Recording Secretary, Eva Valentine and City Manager Tina Tuggle.

Vice-Mayor Swayne called the meeting to order followed by Mr. Billy Ingram leading the prayer, and the Pledge of Allegiance to the American flag.

APPROVAL OF THE MINUTES

A motion was made by Commissioner Helms to approve Regular Minutes from May 21, 2018 meeting and Commissioner Garwood seconded the motion and motion carried with a unanimous vote.

A motion was made by Commissioner Garwood to approve Public Hearing from June 18, 2018 meeting and Commissioner Helms seconded the motion and motion carried with a unanimous vote.

1) NEW BUSINESS:

a.) Presentation of Proclamations

Vice-Mayor Swayne presented proclamations to Melissa Newman, Hannah Newman, Bob Lambert, and Hoyt Jamerson for their volunteer efforts during the flooding event which occurred on or near May 25, 2018.

b.) TDEC Presentation

Public Works director Billy Ingram presented an overview of the canals and infrastructure in relation to the ongoing flooding issues that have been occurring. He and City Manager Tuggle informed the Commission of a recent meeting with TDEC and what they offered to assist in the project. Included in the presentation was permitting that is required, the use of bios wales to slow or infiltrate the storm water, detention ponds and the importance of communication and education of city employees and citizens. I have included a copy of the presentation with these minutes.

c.) Consideration and First Reading of Ordinance 820

ORDINANCE NO. 820

**AN ORDINANCE OF THE BOARD OF MAYOR AND COMMISSIONERS OF THE CITY OF
ETOWAH, TENNESSEE TO LEVY A TAX RATE IN EXCESS OF THE CERTIFIED TAX RATE FOR
TAX YEAR 2018**

A motion was made by Commissioner Garwood to approve Ordinance 820 and Commissioner Holmes seconded the motion and motion carried with a unanimous vote.

d.) Consideration and First Reading of Ordinance 821

ORDINANCE NO. 821

AN ORDINANCE TO AMEND ORDINANCE 628 MUNICIPAL TRAFFIC CODE 73.02 Section II (1) and Section V (2) - REGULATING THE USE OF GOLF CARTS AND LOW SPEED MOTOR VEHICLES ON THE STREETS OF THE CITY OF ETOWAH, TENNESSEE.

A motion was made by Commissioner Garwood to approve Ordinance 821 and Commissioner Holmes seconded the motion and motion carried with a unanimous vote.

e.) Consideration and First Reading of Ordinance 815

ORDINANCE NO. 815

AN ORDINANCE AMENDING THE ETOWAH MUNICIPAL CODE TITLE IX, CHAPTER 90, ANIMALS, PIT BULLS, SECTION 90.45 and 90.50.

A motion was made by Commissioner Garwood to approve Ordinance 815 and Commissioner Holmes seconded the motion and motion carried with a unanimous vote.

f.) Consideration and First Reading of Ordinance 819

ORDINANCE NO. 819

AN ORDINANCE MAKING AND FIXING THE ANNUAL APPROPRIATIONS FOR THE ETOWAH CITY SCHOOL FOR THE FISCAL YEAR BEGINNING JULY 1, 2017 AND ENDING JUNE 30, 2018

A motion was made by Commissioner Garwood to approve Ordinance 819 and Commissioner Holmes seconded the motion and motion carried with a unanimous vote.

2) OLD BUSINESS:

a.) Second Reading and Passage of Ordinance 814

ORDINANCE NO. 814

AN ORDINANCE AMENDING THE ETOWAH MUNICIPAL CODE TITLE IX, CHAPTER 90, ANIMALS, PIT BULLS, SECTION 90.46. ORDINANCE NO. 815

A motion was made by Commissioner Helms to approve Ordinance 814 and Commissioner Garwood seconded the motion and motion carried with a unanimous vote.

b.) Second Reading and Passage of Ordinance 817

ORDINANCE NO. 817

**AN ORDINANCE MAKING AND FIXING THE ANNUAL APPROPRIATIONS
FOR THE ETOWAH CITY SCHOOL FOR THE FISCAL YEAR BEGINNING
JULY 1, 2018 AND ENDING JUNE 30, 2019**

A motion was made by Commissioner Garwood to approve Ordinance 817 and Commissioner Holmes seconded the motion and motion carried with a unanimous vote.

c.) Passage and Second Reading of Ordinance 818

ORDINANCE NO. 818

**AN ORDINANCE OF THE CITY OF ETOWAH, TENNESSEE
ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR
THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019**

A motion was made by Commissioner Garwood to approve Ordinance 818 and Commissioner Holmes seconded the motion and motion carried with a unanimous vote.

8) CITY MANAGER'S REPORT

City Managers Report
May 22, 2018 – June 24, 2018

Ms. Tuggle reported to the Commission the traffic light located at Eighth and Tennessee Avenue had been struck by lightning and the cost to repair or replace could be anywhere from \$20,000.00 to \$25,000.00 to replace and could take up to 8 weeks to receive.

A motion was made by Commissioner Garwood to approve the repair or replacement of the traffic light and Commissioner Holmes seconded the motion and motion carried with a unanimous vote.

Ms. Tuggle also asked for approval to pay the cost incurred for the water damage sustained by the Anderson Drug building, during the last storm in the amount of \$6,000.00.

A motion was made by Commissioner Garwood to approve the cost of \$6,000.00 for the water damage to the Anderson Drug building and Commissioner Holmes seconded the motion and motion carried with a unanimous vote.

1. As I advised via text this morning an arrest has been made in the Burnette murder case. The individual charged in the murder is a male teen that resided in Etowah at the time of the murder. AT this time his bond has been set at 200,000.00.

2. As I requested last week to apply for a No Match Dog Park Grant. This application has now been submitted and we should receive a final answer in middle of July 2018. There will only be 14 awards of 25,000.00 with an opportunity to receive an additional 100,000.00.
3. As I advised last week Mr. Patel of the Holiday Motel made the final payment on the arrangement I made with him last year for the payment of the liens that the City of Etowah held against his property. The final payment was in the amount of \$4,000.00.
4. The workout mirrors for the ECC have been installed and are very well received by the members.
5. The Department of Health Services made a surprise visit to the ECC this past week for the Summer Camp Program. I am very happy that we received an outstanding report as to the facility. This is a great news for future planning of camps and events at the ECC. To further that good news, the Red Cross also made a visit to the ECC to review for an emergency shelter location. This too had great results and a positive impact for the City of Etowah. 6.
6. Billy will be presenting a details presentation at the Monday June 25th Commission Meeting as to the flooding issues. This will be presented again to the Rotary, and Planning Commission in the next few weeks.
7. As I advised that the City of Etowah has been awarded the MURAL GRANT that was discussed at the All aboard Etowah Meeting a few months back. The grant is for \$4000.00 with a matching grant that has been promised by the Chamber of Commerce. WE are planning to schedule a meeting for July 17th at 10:00 for our next meeting.
8. The 4th of July Committee as secured the Rapper property for the site of the firework to be set off. The Committee will be contacting the adjacent residents to advise and obtain consent.

UPDATE: Consent from all adjoining properties has been received and the Fourth of July Fireworks plan are set.

9. As I advise I was going to attend the E-911 meeting last week as to the request for the increase of the Etowah Communication fees of 15.91% as well as substantial increase from the other local municipalities. During that meeting I was asked by Board Member Joel Riley to look over the E-911 preliminary budget for the 2018-2019 budget year and provide them with my suggestions. After my review I found locations to save the E-911 facilities approximately 80,000.00
I was contacted by MR. Riley again and thanked me for the assistance as to this matter, at the on the 28th they will be holding a meeting to discuss the findings from their new budget meetings with my suggestions and he will be proposing that there only be a 0 – 2% increase for this upcoming year.
11. We have received the updated ordinance as to the Pit Bull matters from Russ with the items that were requested at the last Commission meeting. A copy of the ordinance is in your packet.
12. As many of you may have heard the sirens with recent storms and storm warning the 10 minutes timer on the alarms is working well.
13. The pavilion is now being assembled and should be completed by the beginning of next week. Once that is complete we will proceed with the sod, plants, flag poles and signs. We are planning to have things completed by the 4th of July it at all possible. I will advise as we get closer.
14. Billy and I have been working on ideas for the basketball/tennis courts. We will be obtaining some pricing in the next week to see if we can move ahead on this. I will provide more details in the coming weeks.
15. Jon and I are working on updates to some Municipal Codes that will be presented to the Planning Commission as to Code enforcement.

16. I have enclosed Ordinance #821 for golf carts...As you will see the changes are minor just eliminating the proration of the fee and a required correction in Section V. #2.
17. I have been contacted by Pat Armstrong of the Etowah Arts Commission with a request for an additional \$5,000.00 for repairs to the Art's Commission building this next fiscal year. I have advised her of the fact that we cannot really change any items at this time for the 18-19 budget due to it being the 2nd reading on the 25th. However, if the Commission so wished for the funds to be provided we can look at where we can find the funds and do a budget amendment at a later time for the funds. Please advise as to your feelings on this matter. Please note that we did supply 13,500.00 in this year's budget for them per their request.
18. We have been working with the auditors this week for the end of fiscal wrap up and should be completed today or Monday. All is going well at this time.
19. The lighting for the Depot has been contracted and will begin the week after the 4th of July event. Should only take appx 2 weeks.
20. The Police Department has held another 3 day training class at the ECC and again we have had a full house. This has brought in appx. 10 out of the area officers for 3 days plus and an additional 15 from local municipalities.
21. I have been working on issues with the ECC as to programming, essential functions of the ECC that we provide to citizens, scheduling of events to increase not only our revenue but to increase to services and needs of our citizens and facility. Therefore, effective July 1, Katrina Shipley will be taking over the ECC operations, events and programming scheduling and management of the ECC staff. MR. Silber will be directly involved in out projects and facility management. There will be two part time person replacing Katrina at the Depot that have been fully trained as of this weekend. Charlie Morris has submitted is 2 week resignation at the ECC.
- This will allow for better coverage of the Depot for all events as well as weekly operational hours. The ECC will now have 3 full time staff with Katrina and 4 part time plus sessional camp counselors.
22. Wasp Program – Mr. Trammel of the Etowah School has reached out to the City to see if we would be interested in beginning a WASP program at the ECC for after school camp this next fall. He has advised that he would arrange for transportation to the ECC for the students that would like to participate. The fee for this as appx. \$30.00 per week or \$7.00 per day if not enrolled weekly. As we would have to hire seasonal staff (part-time) to be able to operate this program I wanted to poll the Commission to see if you are interested in this service being provided. If you are interested I will proceed with the calculations. We would not require a health permit as we have already passed inspection and were advised could operate such a fund. _
23. We are advertising at this time for the 2018-2019 planned asphalt work and will hope to begin this project within the next few weeks.
24. The Business Friendly signs have been received and they should be installed this next week. Businesses are still able to obtain signs by going to the city website and selecting the Business Friend story on the front page.
25. Jon will be on vacation next week therefore I will be taking care of all code and permit matters during that time.
26. The LPRG Grant Review is going on at this time and I have been advised that they have received the details as to the deed they needed when I was on vacation and we are still in consideration for the Grant. I will advise as I learn more.

Thank you ever so much for your time and attention to these matters.

Tina M. Tuggle
City Manger

9) PETITIONS AND COMMUNICATIONS FROM THE PUBLIC

Mr. Jim Abbott, 814 Ninth Street came before the Commission to request the Veterans Day Parade be allowed to be an annual event in the City of Etowah due to the outstanding reception. There was a consensus by the Commission to approve. The 2018 parade will be held on Saturday, November 10.

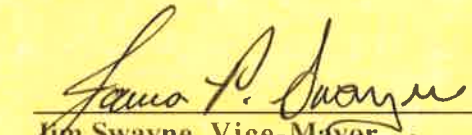
10) UNSCHEDULED ITEMS

Commissioner Helms expressed his thanks to Public Works Director Ingram for his presentation and asked if the meeting with TDEC addressed disturbing the minnows. Mr. Ingram replied yes and that the permitting process would address this issue. Commissioner Helms suggested that groups could adopt segments of the waterway to maintain and Commissioner Garwood suggested stopping citizens from blowing grass clippings out into the street which end up in the catch basins.

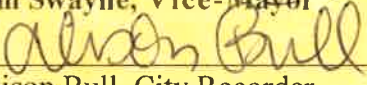
Vice-Mayor Swayne expressed his appreciation for Mr. Ingram's efforts as he has seen different projects underway around the city.

11) ADJOURNMENT

A motion was made by Vice-Mayor Swayne to adjourn and Commissioner Helms seconded the motion and motion carried.



Jim Swayne, Vice-Mayor



Alison Bull, City Recorder