

**CITY OF ETOWAH, TENNESSEE  
COMMISSION MEETING**

**Record of Minutes of: Regular Commission Meeting  
Meeting Date: December 17, 2018**

A regular meeting was held on Monday, November 17, 2018 beginning at 6:30 PM at the Etowah Community Center, 155 Robinson Street, Etowah, Tennessee. Attending the meeting were Mayor Burke Garwood, Vice-Mayor Jim Swayne, and Commissioners Max Miller, Gene Keller, and Mike Casteel. Also present were City Manager Tina Tuggle and Finance Director Alison Bull. Recording Secretary Eva Valentine was absent with Alison Bull filling in.

Mayor Burke Garwood called the meeting to order at 6:30 PM. Seven citizens signed the attendance log.

Public Works Director, Billy Ingram, led the prayer and Mayor Garwood led the Pledge of Allegiance to the American Flag.

**Approval of the Minutes**

*City Manager, Tina Tuggle, made a correction to the amended minutes on p. 6 to change "\$275" to \$175". With this correction in mind, a motion was made by Commissioner Mike Casteel and seconded by Commissioner Jim Swayne to approve the regular commission minutes from November 26, 2018 meeting.*

**New Business**

- a) Etowah City School Board – Jeff Williams

*Vice-Mayor Jim Swayne made a motion to appoint Jeff Williams to the Etowah City School Board. Commissioner Gene Keller seconded. All Ayes.*

- b) Appointment of New Member to Fill Vacancy to DRC

Mayor Burke Garwood announced that the commission is currently looking for someone to fill the vacancy on the DRC. Preferably someone who is skilled in exteriors and/or designing. The motion was deferred until the board receives suggestions of who to appoint.

- c) Reappointment of Shaun Ferrell, Heidi Hensley, and Helen Mullins to Etowah Library Board.

*Vice-Mayor Jim Swayne made a motion to reappoint Ferrell, Hensley and Mullins to the Etowah Library Board. Commissioner Gene Keller seconded. All Ayes.*

- d) Renewal of Lease of 415 N. Tennessee Ave.

*Mayor Garwood requested that this motion be made pending discussion later during the meeting. A motion was made by Vice-Mayor Jim Swayne to renew the lease at 415 N. Tennessee Ave. Etowah, TN 37331. Commissioner Gene Keller seconded. All Ayes.*

e) First Reading and Consideration of Ordinance 829:

**An Ordinance Establishing Chapter 116 Mobile Food Units  
for Title XI: Business Regulations**

*Mayor Burke Garwood made a motion to approve Ordinance 829 on the first reading. Commissioner Gene Keller seconded. All Ayes.*

f) First Reading and Consideration of Ordinance 830

**AN ORDINANCE AMENDING TITLE XV, LAND USAGE OF THE CITY OF  
ETOWAH, TENNESSEE  
CODE OF ORDINANCES TO PROVIDE REQUIREMENTS FOR WINDOW  
SCREENING FOR VACANT COMMERCIAL USES**

Mayor Garwood discussed the purpose of this ordinance. Commissioner Mike Casteel asked to clarify that this ordinance meant doing away with the brown paper over vacant business windows. Garwood said that it was.

*Commissioner Mike Casteel made a motion to approve Ordinance 830 on its first reading. Mayor Burke Garwood seconded. All Ayes.*

g) Consideration and Passage of Resolution 1213:

**A Resolution of the City Commission of the City of Etowah, Tennessee,  
to Recognize "Cousin Jake Tullock Lane"**

Mayor Burke Garwood clarified that this was the north loop in front of the depot from Anderson Drugs to Tennessee Ave. Commissioner Max Miller asked if it was going to be a big deal to get it changed. Mayor Garwood said that it wouldn't be because nothing was changing.

*Commissioner Mike Casteel requested that the resolution would include information about Mr. Tullock being a city employee/dispatcher as well. Commissioner Gene Keller agreed. Mayor Burke Garwood asked if all of the commissioners approved of the addition and they all did approve.*

**Old Business**

There was no old business to discuss.

**City Managers Report**

City Manager, Tina Tuggle, was sick/hoarse, so Mayor Burke Garwood presented her report for her, with Mrs. Tuggle adding in information as needed.

Commissioner Mike Casteel requested amounts for the purchase of the parking lot.

Mayor Garwood requested a special called meeting concerning the Anderson Drugs Building/City Hall situation due to the possibilities that came with the car lot purchase. A Special called meeting was scheduled for January 7<sup>th</sup> at 5:00 PM to discuss this situation.

Public Works Director, Billy Ingram, clarified that the oil heater purchase was approved for the grant reimbursement.

Mayor Burke Garwood informed the Commission the pool funds should be coming into the City soon.

**Petitions and Communications from the Public**

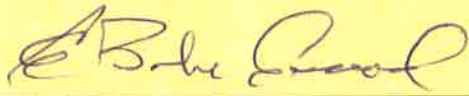
There were none.

**Unscheduled Items**

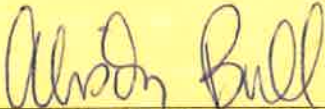
There were none.

**Adjournment**

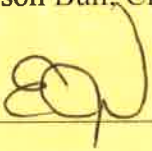
*Mayor Burke Garwood made a motion to adjourn. Vice-Mayor Jim Swayne seconded. All Ayes.*



Burke Garwood, Mayor



Alison Bull, City Recorder



Eva Valentine, Recording Secretary