

**CITY OF ETOWAH, TENNESSEE
COMMISSION MEETING**

Record of Minutes of Interviews/Special Called Meeting Date October 20, 2016 Sheet No. 1 of 1

A workshop/special called meeting was held on Thursday, October 20, 2016 at 6:00 p.m. in the City of Etowah Commission Chambers, at 723 Ohio Avenue, Etowah, Tennessee to interview two candidates for the Etowah City manager position. All commissioners were present along with Interim City Manager Mike Tallent, Human Resource Director Eva Valentine, and Finance Director Rebecca Penney and MTAS consultant Margaret Norris.

The Commission interviewed Ms. Tracy Byard for the open city manager position. Following the interview the Commission discussed both candidates Tuggle and Byard and decided to offer the position to Ms. Byard and by consensus appointed Mayor Keller to negotiate the employment agreement with the following guidelines:

Salary offer to be not less than \$68,921.00 and not to exceed \$75,000.00.

Use of automobile with fuel card to conduct city business.

Reimbursement for relocation expenses not to exceed \$2,500.00 and must present receipts.

Severance package to be equal to three (3) months' salary along with any accrued vacation.

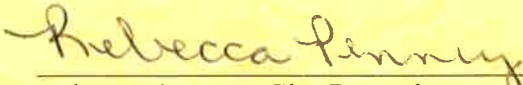
On hire date will be awarded one (1) week vacation.

On first anniversary date there will be awarded two (2) weeks' vacation.

OLD BUSINESS

ADJOURNMENT

Commissioner Burke Garwood made a motion to adjourn the meeting and Commissioner David James seconded the motion and motion carried.

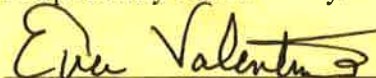


Rebecca Penney, City Recorder



Gene Keller, Mayor

Respectfully submitted by:



Eva Valentine, Recording Secretary