

**CITY OF ETOWAH, TENNESSEE  
COMMISSION MEETING**

**Record of Minutes of Regular Meeting Date March 27, 2017 Sheet No. 1 of 5**

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A regular meeting of the Etowah City Commission was held on Monday, March 27, 2017 at 6:30 p.m. in the Meeting Room of the Etowah Community Center located at 155 Robinson Street, Etowah, Tennessee. Members present were; Commissioner Burke Garwood, Commissioner David James, Mayor Gene Keller, and Vice-Mayor Jim Swayne and Commissioner Jason Cardin. Also present were Recording Secretary Eva Valentine, Finance Director Rebecca Penney, and City Manager Tina Tuggle.

Mayor Gene Keller called the meeting to order followed by Public Works Director Ingram, leading the prayer, and the Pledge of Allegiance to the American flag.

**APPROVAL OF THE MINUTES**

*A motion was made by Commissioner Cardin to approve the previous minutes of the regular meeting held on Monday, February 27, 2017 and Commissioner James seconded the motion and motion carried with a unanimous vote.*

**a.) Consideration and First Reading of Ordinance 799**

**ORDINANCE NO. 799**

**AN ORDINANCE TO AMEND THE OFFICAL ZONING MAP TO REZONE  
1.07 ACRES OF PROPERTY ON CARDIN STREET FROM  
R-2 (MEDIUM DENSITY RESIDENTIAL DISTRICT)  
TO M-D (MEDICAL DISTRICT),  
SAID AREA BEING LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF  
ETOWAH, TENNESSEE.**

*A motion was made by Commissioner Cardin to approve Ordinance 799 and Commissioner James seconded the motion and motion carried with a unanimous vote.*

**b.) Consideration and Passage of Resolution 1180**

**RESOLUTION NO. 1180**

**A RESOLUTION OF  
THE CITY COMISSION OF THE CITY OF ETOWAH, TENNESSEE,  
TO PARTICIPATE IN THE CLEANUP, FIX-UP, GREAT AMERICAN CLEAN-UP WEEK  
FROM APRIL 17 THROUGH APRIL 21, 2017.**

*A motion was made by Vice-Mayor Swayne to approve Resolution 1180 and Commissioner Cardin seconded the motion and motion carried with a unanimous vote.*

c.) Mowing Contract

*A motion was made by Commissioner James to accept the mowing bid submitted by Seth Hawn and Vice-Mayor Swayne seconded the motion and motion carried with a unanimous vote.*

d.) Air-Med Care Representative

Mr. Jason Monday with Air-Med submitted a proposal for the city to consider a city-wide contract with Air-Med Care for an annual cost of \$18,000. This would also allow the option for residents to upgrade coverage for their entire families for an annual fee of \$35.00.

*Commissioner Garwood requested City Manager Tuggle to consider this proposal when preparing the 17/18 budget.*

e.) Consideration and Passage of Resolution 1176

**Resolution Number 1176**

**A RESOLUTION ADOPTING A PUBLIC RECORDS POLICY**

*A motion was made by Commissioner Garwood to approve Resolution 1176 and Mayor Keller seconded the motion and motion carried with a unanimous vote.*

f.) Renewal of Contract with Brown, Jake, & McDaniel to Conduct Fiscal Audit for 2016-2017

*A motion was made by Commissioner Garwood to renew the contract with Brown, Jake, and McDaniel and Vice-Mayor Swayne seconded the motion and motion carried with a four to one vote. Commissioner James voted "no".*

g.) Renewal of Contract with SETD

*A motion was made by Commissioner Garwood to approve the renewal of contract with SETD for the annual amount of \$8,000.00 and Mayor Keller seconded the motion and motion carried with a unanimous vote.*

h.) Consideration of Donation of Antenna Towers to the Amateur Radio Club of McMinn County (see email request)

*A motion was made by Vice-Mayor Swayne to donate both towers to the Amateur Radio Club of McMinn County and Commissioner Garwood seconded the motion and motion carried with a unanimous vote.*

**7. OLD BUSINESS**

a) Consideration and Second Reading of Ordinance 800 (Budget Amendment)

**ORDINANCE NO. 800**

**AN ORDINANCE AMENDING ORDINANCE NO. 793, THE CAPTION OF WHICH IS "AN ORDINANCE MAKING AND FIXING THE ANNUAL APPROPRIATIONS FOR THE SEVERAL DEPARTMENTS OF THE CITY OF ETOWAH FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017", BY ADJUSTING REVENUES AND EXPENDITURES IN THE VARIOUS FUNDS TO ASSURE EACH FUND REFLECTS SUFFICIENT MONIES TO CONCLUDE THE FISCAL YEAR ENDING JUNE 30, 2016.**

*A motion was made by Commissioner Garwood to approve Ordinance 800 and Mayor Keller seconded the motion and motion carried with a unanimous vote.*

- b) Discussion of Moving all Public Meetings and City Court to the Community Center and Adding Additional Office Space to City Hall

*A motion was made by Commissioner Garwood to postpone this issue until there can be more discussion and determine what we have and Commissioner James seconded the motion and motion carried with a unanimous vote.*

- c) Update From Retail Strategies-Mr. Wesley Vaughn

Mr. Vaughn reported to the commission that Wendy's and Arby's both had considered Etowah but did not feel the traffic was sufficient to support their investment. Dairy Queen had made an offer on a vacant store in town but the owner declined. He also reported that "Farmers Furniture" was interested in Etowah but nothing definite as of yet.

He also stated that "Jack's Burger" concept was a promising possibility and could fit Etowah in the market for 2018 or 2019. He mentioned "Mattress Firm", as also a possibility with considerations being given for eyewear, and assisted living projects.

**8) CITY MANAGER'S REPORT**

**City Manager's Report  
February 24, 2017 – March 25, 2017**

1. The Hazardous Waste Event will be held on Saturday, April 1, 2017 from 9:00 am until 1:00 pm at the Etowah City School.
2. As of March 23, 2017 I have received one rough estimated as to a Community Pool. This estimated was provided by Chattanooga Pools for \$225,000. For the pool at 5' deep, 40' wide x 55' long, a 12' concrete walk around pool, a slide and a basketball goal. The pricing does not include a Pool house with restroom facilities, showers, pump house, fencing, lounge chairs, lifeguard station equipment, etc. I will continue to contact other vendors to request rough estimates and provide details to commission as received.
3. As per my email to the Mayor and Commissioners TML has advised that they will not be continuing coverage on the Old Fire Station as of July 1, 2017 due to its condition. Per their directive I have moved Chris Ingram to the Community Center for a temporary solution. With Budget I will present options as to possible solutions for the Old Fire Hall.

4. TML is currently working to finalize the accident claim on the Police Departments pickup truck that was damaged March 8<sup>th</sup>, 2017. We will advise once the matter has been settled.
5. The demolition at 917 Washington Street is complete. However, there are a few low areas that have been identified and will need to be address with the contractor prior to final payment. Along with this we will be making some adjustments to the grade of the alley behind the Washington property to allow for property drainage.
6. The house fire on 8<sup>th</sup> is currently under review with the home owner's insurance agency. We will advise as to the outcome once we have received any information.
7. Library Lift Status: all drywall has been installed and we are awaiting the arrival of the lift equipment. At this time we are on schedule.
8. Police/Fire Radios: As of this time the Fire Departments radio system is up and running, we are awaiting the radios for the Police Department to finalize the upgrade. They are expected to be in service within the next few weeks.
9. I have spoken with Mr. Gregory Taylor of Smartlink as to the status of the Verizon tower. He has advised me of the fact that Verizon has once again put this matter on hold. He advised that he will contact the City as soon as the status changes.
10. Calls to Englewood have not been returned as to the offer that they received from Verizon for a similar tower location.
11. Land Purchase: I have enclosed herein a copy of the new Funding Scenario received from Kathy Price on March 20<sup>th</sup>, 2017. I will be readdressing the primary budget to reflect the new scenario due to the fact that this is the one favored by the county commission.
12. Brian Silber has received notification from Durant that the Downtown Association will be replanting the planters on April 24<sup>th</sup>. He has contacted Durant and will be assisting them in obtaining the items they require for this event.
13. For your review I have attached a copy of the potential office layout for your review.
14. Per the request of the Mayor Keller I have enclosed a listing of project projects that the City will need to address in the near future. This information has been compiled from all Department Heads.

1) PETITIONS AND COMMUNICATIONS FROM THE PUBLIC

None

2) UNSCHEDULED ITEMS


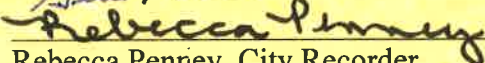
*Mayor Keller nominated Rebecca Shaw as candidate for the vacant seat on the DRC, which was just recently vacated by James Cherry. Commissioner Garwood made a motion to appoint Ms. Shaw to the position and Vice-Mayor Swayne seconded the motion and motion carried with a unanimous vote. There was a consensus to schedule a Beer Board meeting for consideration of the application submitted by "Mammies Diner" on Thursday, April 6, 2017 at 5:00 pm.*

Commissioner Garwood requested the Commission reconsider Resolution 1170 which was passed in late 2016 to bring the City in compliance with proposed changes the Obama administration had approved to become effective December 1, 2016. Since that time the Trump administration had overturned. Ms. Valentine had agreed to do further research as to what would be the best action to take and report back to the Commission.

3) ADJOURNMENT

*A motion was made by Commissioner Garwood to adjourn and Commissioner James seconded the motion and motion carried.*

Gene Keller, Mayor

  
  
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Rebecca Penney, City Recorder

Respectfully submitted by:

  
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Eva Valentine, Recording Secretary