



## HOW TO APPLY FOR A RESIDENTIAL BUILDING PERMIT:

<http://tn.gov/assets/entities/commerce/attachments/Residential - 1F IA- March 2017.pdf>.

Open this link only in Internet Explorer. Google Chrome and Mozilla Firefox don't work with this form.

Fill in all boxes highlighted in RED.

Not highlighted in red but need to be filled out:

Under #1 – Check this box for YES

For additions and changes in occupancy only: Will new construction include plumbing and HVAC? This is now for all construction

Fill in homeowner information OR Contractor information at top of Page 2

Print form, then Submit after printing

### ***For help:***

Kim Hines 615-532-5788 (Try first)

Tim Planer 615-306-9416

After it is submitted, someone from the state will call to collect payment over the phone of issue instructions on mailing a check.

***Effective August 9<sup>th</sup>, 2017***