

**CITY OF ETOWAH, TENNESSEE
COMMISSION MEETING**

Record of Minutes of Regular Meeting Date January 22, 2018 Sheet No. 1 of

4

A regular meeting of the Etowah City Commission was held on Monday, January 22, 2018 at 6:30 p.m. in the Council Chambers of City Hall, 155 Robinson Street Etowah, Tennessee. Members present were; Commissioner Burke Garwood, Commissioner David James, Mayor Gene Keller, and Vice-Mayor Jim Swayne and Commissioner Robie Helm. Also present were Recording Secretary Eva Valentine, Finance Director Rebecca Penney, and City Manager Tina Tuggle.

Mayor Gene Keller called the meeting to order followed by Public Works Director, Billy Ingram leading the prayer, and the Pledge of Allegiance to the American flag.

APPROVAL OF THE MINUTES

A motion was made by Commissioner Garwood to approve the previous minutes of the regular meeting held on Monday, December 18, 2017 and Commissioner Helms seconded the motion and motion carried with a unanimous vote.

NEW BUSINESS

ORDINANCE NO. 813

AN ORDINANCE TO AMEND THE ZONING ORDINANCE 774 OF THE CITY OF EOWAH, TENNESSEE TO DEFINE PERCENTAGES OF NECTAR PRODUCING PLANTS AND MILKWEED REQUIRED FOR LANDSCAPING AREAS.

1. *A motion was made by Commissioner Garwood to approve Ordinance 813 and Commissioner James seconded the motion and motion carried with a unanimous vote.*

2. Reinstatement of the Etowah Parks & Recreation Board

A motion was made by Commissioner Garwood to reinstate the Parks and Recreation Board and Vice-Mayor Swayne seconded the motion and motion carried with a unanimous Commission vote.

A motion was made by Commissioner Garwood to approve the Appointments to the Parks and Recreation Board as indicated and seconded by Mayor Keller. Motion carried with a unanimous commission vote.

Lamone Rose, Diane Elrod, Brian Silber, a Senior Citizen Representative, and a McMinn Central High School representative, and Dale Holbrook for the McMinn County representative.

Commissioner James requested that his nephew, John James, be appointed to the board and was approved.

**CITY OF ETOWAH, TENNESSEE
RESOLUTION NO. 1194**

A RESOLUTION ADOPTING A PLAN OF SERVICES FOR AN AREA PROPOSED FOR ANNEXATION OF APPROXIMATELY 188.49 ACRES CONTIGUOUS TO AND ADJOINING THE CITY LIMITS ON THE NORTH SIDE OF THE CITY OF ETOWAH AND COMMONLY KNOWN AS THE NORTH ETOWAH INDUSTRIAL PARK ADJOINING PROPERTIES.

3. *A motion was made by Commissioner Burke Garwood to approve Resolution 1194 and Mayor Keller seconded the motion and motion carried with a unanimous commission vote.*

4. Walking Trail Restrooms Replacement Siding-

Commissioner Garwood made a motion to approve the funds in the amount of \$2,902.07 which was less than the \$4,000.00 budgeted to replace the siding on the Walking Trail restrooms and Commissioner Helm seconded the motion and motion carried with a unanimous vote.

5. Discussion of Proposed Pool Location for LPRF Grant Application-Ms. Tuggle reported she had spoken with Jamison Sliger with the LPRF grant and he had advised the Community Center location would insure our money would go much further. The site of the old pool and the tennis court site will not qualify for the grant.

Commissioner James commented he preferred the pool be located in town. Vice-mayor Swayne commented on the amount of additional parking we would need at the community center.

6. OLD BUSINESS

Monthly Managers Report
December 18, 2017 – January 19, 2018

1. The roof is complete and all damaged ceiling tiles have been replaced at the Community Center.
2. All Material has been received for the gymnasium repairs or will be in by the end of the month. The work has begun and is going smoothly. The repairs for the gymnasium will include the following:
 - a. New FRP Wall Panel from floor to upper wall line with sound deadening carpet tiles from wall line to ceiling and matching FRP trim.
 - b. Electrical outlets will be repaired and brought forward with new face plates.
 - c. Gaps in the existing flooring have been floated with concrete and new floor similar to that in the remainder of the Community Center will be installed

- d. Upgraded lights for the gymnasium will be installed at the ceiling line.
 - e. A cable netting system will be installed to protect the insulation above and the lighting
 - f. All gaps in walls will be filled
 - g. The electrical panel will be enclosed into a small closet type area where it can be locked and kept secure.
 - h. The ducting from the main area of the community center to the gym has been connected.
 - i. Door leading to exterior of gymnasium will be replaced due to damage that allows weather exposure.
3. I have met with Chad Reese as to the LPRF grant for the 2018 cycle that we are planning to apply for the Community Swimming Pool. As learned from the review of the last LPRF grant application there was some question as to where the pool was to be located. I have spoken as to this matter with Chad and he says that either will be acceptable. However he feels that we would get more for the money if it were at the Community Center. As we would not be building restrooms, showers, etc.

Contact has been made with the donor of the funds for the Community Pool requesting a written statement as to the fund donation. Once received it will be forwarded to Chad for the application process.

The dates for the Citizen Input meetings are as follows:

- February 1, 2018 @ 10:00 a.m.
- February 1, 2018 @ 5:00 p.m.
- February 10th, 2018 at 10:00
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All meetings will be held at the ECC and a public notice has been sent to the DPA to publicize these meetings to the community.

We have also been collecting data in the form of written surveys that as to date show a great citizen desire for a Community Pool.

- 4. Meeting with Department heads began this week for budget planning/prep for the 2018-2019 fiscal year.
- 5. Rebecca has expressed to me her concern as to not having a 2nd signer within the City Hall offices for checks should she be out of the office for an extended period of time. She would like for the Commission to approve a second signer at the next meeting so that the process can be started to do so. (I would suggest an additional Commissioner for this signer)
- 6. I have spoken with Billy Ingram as to the old Barn. Although, originally it was planned to be demoed by the City. It is apparent that the Public Works department is busy with day to day operations and Billy and I would like to hereby request authorization to obtain bids for its demo.
- 7. With the process of Annexation of the former Armstrong Property you will be presented with a Resolution for the acceptance of services that will be extended to that area at the next Commission Meeting. Once that has passed a letter to the County Mayor will be sent asking for Annexation of that property.
- 8. The Mayor and I met with Houston from Cannon and Cannon and Stacy Cox from Studio 4 Design as to the Anderson Drug Building. The Mayor and I have expressed to them our needs for the building and they have now obtained all of their required field measurements and will begin working on plans to meet our needs and for pricing estimates.
- 9. I am making good progress on the Website at this time and I will have it done by the end of the month. I am sorry for the delay, but we are beyond the half way point now.
- 10. I have reached out to the utility department as to the disconnection of the waterline and power lines from the old fire station. The water line will need to be separated from the Carnegie Library line as well as the power connections. I will advise when demo has been scheduled.
- 11. The sign for the temp location of City Hall will be installed next week. This will make it much easier for citizens to find us.
- 12. Ms. Eva is back with us at City Hall and we are ever so grateful to have her back. Please note that although things are much better at this point we have now learned that Ms. Eva will required a few more weeks of

treatment. I ask that you all keep her in your thoughts and prayers. She will be in on a daily basis the situation permitting.

13. The issues that I advised of with the plumbing at the ECC has been corrected and I have had new high pressure shut offs installed at the kitchen. Due to the weather the electrical work has not yet been completed. We have the electrician coming in tomorrow morning to advise if there is any repairs to be made and to see as to why our main breaker did not kick. I will advise of the outcome.

14. The street department stayed on top of the snow and ice last evening and plan to do the same again tonight as needed.

15. I will be meeting with Chad and Jamison Sliger on the 23rd of this month to prepare more details for the LPRF grant. We are still collecting data on survey sheets to allow citizens to voice their preferences and meetings will be advertised for the Community input this week.

16. Due to the move of the municipal offices from The Carnegie Library building you will soon notice there will be a mailbox installed in front of the library. This will allow the library to receive their mail directly.

17. I was able to review all of the work that has been completed at the Depot for the ADA Grant received by the Historical Society. They have done a wonderful job with the overall project.

18. As a reminder, I will be on the WLAR again this Saturday as to the plans we have for the SBA training classes.

19. Detective Jim Shaw will be teaching a class for local officers within the next few weeks and the classes will be held at the ECC. We have learned that this will be bringing in officers from all over the state and they are now booking rooms at the Red Roof Inn. The Red Roof Inn was very gracious and provided all person attending the class a government discount rate. (UPDATE) We have officers from 10 different Counties and 16 different departments for this training event.

20. As the weather this week has caused a good bit of delays, Rebecca has asked to place the Budget Amendments on the next Agenda.

Respectfully,

Tina M. Tuggle

Ms. Tuggle reported we had been awarded the TML Safety Grant in the amount of approximately \$3,000.00 to add new lighting to the Walking Trail. She also added there was an issue with a service animal that she had forwarded onto the city attorney and she would advise them of any updates she receives.

Public Works Director, Billy Ingram announced Etowah has been awarded a "Household Hazardous Waste Event" to be held April 7, 2018 and more information will be forthcoming. He also announced the "Native Tree Sale was underway.

7. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC

Mr. Wayne David, Clermont Drive, Etowah, TN spoke regarding the proposed pool and preferred it to be in town for our young people.

8. UNSCHEDULED ITEMS

Commissioner James asked Ms. Tuggle to express his thanks to the fire department for clearing city hall parking lot.

Vice-Mayor Swayne suggested the "Old Federal Road" could be an appropriate bike route to the pool if it is installed at the Community Center and Commissioner Helm mentioned busing as well as an option.

Commissioner Garwood voiced concern over how the city presented our case to the LPRF as to the location for the pool. He stated he did not understand why the location for the splash pad was Ok'd by the same LPRF grant organization and now will not approve a pool for the same area.

Ms. Tuggle stated we must have a preliminary site location for the grant application and to submit more than one is not recommended as being in our best interests to obtain the grant. One other important issue with the tennis court location and the splash pad location is the city does not have a deed to the property. Commissioner James stated he thought CSX owned the property. The LPRF application must contain a deed to the property we propose to install the pool.

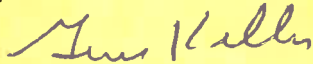
Mayor Keller stated he did not care where it is placed as long as the ground is stable. Mayor Keller instructed Ms. Tuggle to contact CSX about the deed to the property as discussed.

Mayor Keller recessed the Regular meeting to open the floor again on the public hearing.

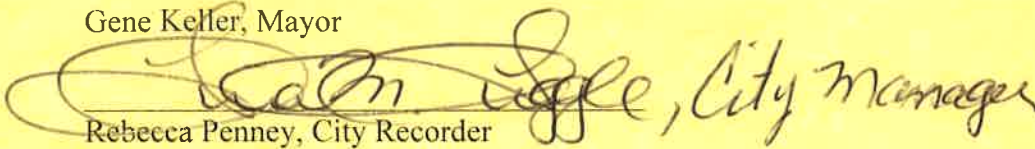
Meeting was reopened by Mayor Keller once the public hearing was adjourned.

9. ADJOURNMENT

A motion was made by Mayor Keller to adjourn and Commissioner James seconded the motion and motion carried.

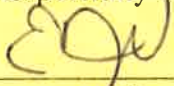


Gene Keller, Mayor



Rebecca Penney, City Recorder

Respectfully submitted by:



Eva Valentine, Recording Secretary