

**CITY OF ETOWAH, TENNESSEE
COMMISSION MEETING**

Record of Minutes of Regular **Meeting Date** June 25, 2012 **Sheet No.** _____

A regular meeting of the Etowah City Commission was held on Monday, June 25, 2012 at 6:30 p.m. in the Council Chambers of City Hall, 723 Ohio Avenue, Etowah, Tennessee. Members present were Mayor Burke Garwood, Vice Mayor Charles Slack, Commissioner Matt Goodin, Commissioner Ann Abbott, and Commissioner Dennis Morgan. Also present were City Manager Matthew Gravley, Recording Secretary Jamie Davis, and Finance Director April Preston.

Mayor Burke Garwood called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance and Prayer.

APPROVAL OF THE MINUTES

A motion was made by Mayor Burke Garwood and seconded by Commissioner Matt Goodin to approve the minutes for May 29, 2012. The motion passed unanimously by a commission vote.

A motion was made by Vice Mayor Charles Slack and seconded by Commissioner Dennis Morgan to approve the minutes for Public Hearing on May 29, 2012. The motion passed unanimously by a commission vote.

A motion was made by Commissioner Dennis Morgan and seconded by Vice Mayor Charles Slack to approve the minutes for Special Called meeting on June 11, 2012. The motion passed unanimously by a commission vote.

A motion was made by Vice Mayor Charles Slack and seconded by Commissioner Dennis Morgan to approve the minutes for Special Called meeting on June 15, 2012. The motion passed unanimously by a commission vote.

PETITIONS AND COMMUNICATIONS FROM THE PUBLIC - None

NEW BUSINESS

- a. Reading of Ordinance No. 728 by Mayor Burke Garwood.

ORDINANCE NO. 728

AN ORDINANCE TO AMEND THE OFFICIAL ZONING ORDINANCE TO REQUIRE PRINCIPAL STRUCTURES TO FACE DEDICATED LOCAL STREETS AND REQUIRE LOTS TO BE AT LEAST 75 FEET WIDE IN RESIDENTIAL DISTRICTS IN THE CITY OF ETOWAH, TENNESSEE

A motion was made by Mayor Burke Garwood and seconded by Commissioner Dennis Morgan to defer this Ordinance to the next meeting in July. The motion passed unanimously by a commission vote.

Mayor Burke Garwood said we are having problems meeting the 50 foot criteria; nothing will fit within this space especially when you consider the setbacks.

b. Reading of Resolution No. 1063 by Mayor Burke Garwood.

RESOLUTION NO. 1063

Be it resolved by the Board of Commissioners of the City of Etowah, Tennessee, that the Municipal Technical Advisory Service is hereby requested to codify and revise the ordinances of the City of Etowah, at the earliest possible date.

A motion was made by Commissioner Ann Abbott and seconded by Mayor Burke Garwood to approve. The motion passed unanimously by a commission vote.

City Manager Matthew Gravley stated that Ordinances since 2006 to current have not been updated in our codes. This recodify will bring it up to date and we will update annually going forward.

c. Acknowledgement of presentation of a \$2,500,000 Water and Sewer Revenue and Tax Bond, Series 2011 for the Utility Board, State Form CT-0253.

A motion was made by Mayor Burke Garwood and seconded by Commissioner Ann Abbott to acknowledge. The motion passed unanimously by a commission vote.

OLD BUSINESS

a. Second Reading of Ordinance No. 727 by Mayor Burke Garwood.

ORDINANCE NO. 727

**AN ORDINANCE ESTABLISHING THE OFFICE OF
ADMINISTRATIVE HEARING OFFICER**

A motion was made by Commissioner Ann Abbott and seconded by Commissioner Dennis Morgan to approve. The motion passed unanimously by a commission vote.

b. Second Reading of Ordinance No. 729 by Mayor Burke Garwood.

ORDINANCE NO. 729

**AN ORDINANCE MAKING AND FIXING THE ANNUAL APPROPRIATIONS
FOR THE ETOWAH CITY SCHOOL FOR THE FISCAL YEAR BEGINNING
JULY 1, 2012 AND ENDING JUNE 30, 2013**

A motion was made by Vice Mayor Charles Slack and seconded by Commissioner Dennis Morgan to approve. The motion passed unanimously by a commission vote.

CITY MANAGER'S REPORT

City Manager Matthew Gravley said that we need to discuss a resolution for obtaining money to support the reconstruction of the depot.

Resolution No. 1064

**RESOLUTION OF THE GOVERNING BODY OF
THE CITY OF ETOWAH, TENNESSEE, AUTHORIZING THE
ISSUANCE, SALE, AND PAYMENT OF
CAPITAL OUTLAY NOTES NOT TO EXCEED \$250,000
PURSUANT TO THE INFORMAL BID PROCESS**

Resolution No. 1064 was ready by Mayor Burke Garwood. The parameters are for the City to borrow money for up to \$250,000 at an interest of 4% or less with a payback of no more than 12 years.

A motion was made by Commissioner Dennis Morgan and seconded by Commissioner Matt Goodin to approve. The motion passed unanimously by a commission vote.

Matthew Gravley also explained we need to get approval to spend up to \$2500.00 for a Bond Council to create a capital outlay plan. We have to do this in order to obtain the money from the lenders. We have been dealing with Cindy Barnett at Adams & Reese and Bass Berry & Sims and we are proposing to us Bass Berry & Sims. Commissioner Dennis Morgan ask Brian Solsbee if they had any problems with Bass Berry & Sims and he said no.

A motion was made by Vice Mayor Charles Slack and seconded by Commissioner Matt Goodin to approve. The motion passed unanimously by a commission vote.

The Public Works equipment has almost all been bought. We have a few dollars left to get a few smaller items we need. The new bush hog is really nice and going to be extremely helpful.

Matthew Gravley said he needed approval to spend money on tearing down the house next to the Farm House and the old Etowah Motel since it the end of the fiscal year. Probably be about \$6000 for both of them which was budgeted for in the next fiscal year.

A motion was made by Commissioner Ann Abbott and seconded by Mayor Burke Garwood to approve. The motion passed unanimously by a commission vote.

Matthew Gravley also informed the Commission that the Fire Department has included a summary of all the grants they have applied for recently.

UNSCHEDULED ITEMS

Commissioner Dennis Morgan ask if the Depot would be ready safety wise for the 4th of July and City Manager Matthew Gravley said yes.

ADJOURNMENT

A motion was made by Mayor Burke Garwood seconded by Vice Mayor Charles Slack to adjourn the meeting. The motion passed unanimously by a commission vote.

E. Burke Garwood III, Mayor

April Preston, City Recorder

Respectfully submitted by:

Jamie L. Davis, Recording Secretary