

**CITY OF ETOWAH, TENNESSEE  
COMMISSION MEETING**

**Record of Minutes of** Regular **Meeting Date** August 27, 2012 **Sheet No.** \_\_\_\_\_

---

A regular meeting of the Etowah City Commission was held on Monday, August 27, 2012 at 6:30 p.m. in the Council Chambers of City Hall, 723 Ohio Avenue, Etowah, Tennessee. Members present were Mayor Burke Garwood, Commissioner Matt Goodin, Commissioner Dennis Morgan, Commissioner Jim Swayne, and Commissioner Jim Bull. Also present were City Manager Matthew Gravley, Recording Secretary Jamie Davis, and Finance Director April Preston.

City Manager Matthew Gravley opened the meeting asking for nominations for Mayor. Commissioner Matt Goodin nominated Jim Bull and Commissioner Dennis Morgan nominated Burke Garwood.

*A motion was made by Burke Garwood seconded by Commissioner Matt Goodin to cease nominations. The motion passed unanimously by a commission vote.*

Votes were taken for Jim Bull as Mayor and Matt Goodin, Jim Swayne, and Jim Bull voted for it. Votes were taken for Burke Garwood as Mayor and Dennis Morgan and Burke Garwood voted for it. Voting ceases and Jim Bull carries the vote and will be Mayor.

City Manager Matthew Gravley opened the floor for nominations for Vice Mayor. Mayor Jim Bull nominated Matt Goodin and there were no other nominations.

*A motion was made by Commissioner Burke Garwood seconded by Commissioner Dennis Morgan to cease nominations. The motion passed unanimously by a commission vote.*

Commissioner Burke Garwood moved that Matt Goodin be Vice Mayor by acclamation.

Mayor Jim Bull called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance and Prayer.

**APPROVAL OF THE MINUTES**

Commissioner Burke Garwood suggested a change be made the last page of the minutes to the last sentence of the first paragraph. Suggested it be changed to state the board concurred.

*A motion was made by Commissioner Burke Garwood and seconded by Vice Mayor Matt Goodin to change the minutes for July 30, 2012. The motion passed unanimously by a commission vote.*

*A motion was made by Vice Mayor Matt Goodin and seconded by Commissioner Dennis Morgan to approve the minutes for July 30, 2012 with the above change. The motion passed unanimously by a commission vote.*

## **PETITIONS AND COMMUNICATIONS FROM THE PUBLIC**

a. Susan J. Mauro-Bemme regarding 1000 Bledsoe Drive – Commissioner Burke Garwood explained that this resident had a concern regarding the demolition of this property because we have backed off of doing it but we have cleared up that situation and she understands it will be tore down we are just taking a break for demolitions right now.

## **NEW BUSINESS**

a. Approval to purchase two sets of gear for the Fire Department totaling \$2,518.00. These items were budgeted for in FY 12-13.

Commissioner Burke Garwood ask if these were the property of the City of Etowah once an employee leaves we retrieve them and Chief Mike Moore said yes the employee is responsible for returning them. Mayor Jim Bull ask if we could get City of Etowah put on them. Commissioner Jim Swayne ask why the Kevlar lined boots were marked out on the quote. Chief Mike Moore explained they are \$30 more per pair and the grey felt ones meet all the safety requirements.

*A motion was made by Vice Mayor Matt Goodin and seconded by Commissioner Dennis Morgan to approve. The motion passed unanimously by a commission vote.*

b. Approval to replace the hydraulic pump for the Public Works tractor from Dickson County Supply for \$1,671.00.

Billy Ingram explained that the bush hog hydraulic boom is going bad and this price includes delivery. Mayor Jim Bull ask if this was the new bush hog that we bought, Billy Ingram said yes. Commissioner Jim Swayne ask what model it was and Billy Ingram said it is a 1994. Commissioner Dennis Morgan asks if this included installation and Billy Ingram said they will probably help us install it. Billy Ingram said we can ask if they will install, it's a brand new one out of the box. City Manager Matthew Gravley said we will see if it voids the warranty upon installation. We need the pump because we need to get back on bush hogging.

*A motion was made by Commissioner Burke Garwood and seconded by Vice Mayor Matt Goodin to approve with the understanding that they will put it on if need be per the warranty. The motion passed unanimously by a commission vote.*

c. Approval to repair the Recreation Dept Polaris Ranger 4 wheeler for a total of \$1,230.00 to include ignition module, oil change, clean carburetor, replace battery, install relay kit for fan, and replace Cam-Shaft.

Brian Silber explained this is used to grade the baseball fields, spray weed killer, spray weed emergence, etc. This includes the annual maintenance and replacing the camshaft. Commissioner Dennis Morgan ask if we received other quotes? Brian Silber said no. Dennis Morgan thinks we should get another quote. Commissioner Burke Garwood said this company does good work and he has always used them and the dealer would be way more expensive.

*A motion was made by Commissioner Burke Garwood and seconded by Vice Mayor Matt Goodin to approve. The motion passed unanimously by a commission vote.*

d. Reading of Ordinance No. 730 that was tabled from July 30<sup>th</sup> meeting.

### **ORDINANCE NO. 730**

#### **AN ORDINANCE AMENDING TITLE 16 OF THE ETOWAH MUNICIPAL CODE REGARDING STREET CUTS**

*A motion was made by Vice Mayor Matt Goodin and seconded by Commissioner Burke Garwood to take the item off the table. The motion passed unanimously by a commission vote.*

Vice Mayor Matt Goodin ask who's responsible beyond the fee? EUB pays the city. City Manager Matthew Gravley said the old patches are starting to sink and its going to be hard to determine who has patched and manage in future. We are going to start fresh with new system after a few patches. We will begin to inspect the backfill and move forward from there. Commissioner Jim Swayne asks if the \$200 fee is an increase from before? City Manager Matthew Gravley said it had not been enforced before. Commissioner Burke Garwood said we need to find a small compactor and I think we should have one to split with EUB. City Manager Matthew Gravley said rollers are about \$15,000. Commissioner Burke Garwood said I still think we need to look for a small used asphalt packer. City Manager Matthew Gravley said we spent about \$8000 or \$9000 on asphalt patching last year.

*A motion was made by Commissioner Burke Garwood and seconded by Vice Mayor Matt Goodin to approve. The motion passed unanimously by a commission vote.*

### **OLD BUSINESS**

a. Second Reading of Ordinance No. 728 by Mayor Jim Bull.

### **ORDINANCE NO. 728**

#### **AN ORDINANCE TO AMEND THE OFFICIAL ZONING ORDINANCE TO REQUIRE PRINCIPAL STRUCTURES TO FACE DEDICATED LOCAL**

## **STREETS AND REQUIRE LOTS TO BE AT LEAST 75 FEET WIDE IN RESIDENTIAL DISTRICTS IN THE CITY OF ETOWAH, TENNESSEE**

Mayor Jim Bull said he had some questions on this and thought it needed to clarify some things on existing lots.

*A motion was made by Mayor Jim Bull and seconded by Commissioner Burke Garwood to send back to Planning Commission for clarification. The motion passed unanimously by a commission vote.*

### **CITY MANAGER'S REPORT**

City Manager Matthew Gravley said thanks to CSX for the family fun day they provided to the community. We are continuing a good relationship with them and are appreciative of their help! They are helping us rebuild the pedestrian bridge at the walking track and are going to help us replace the awning on the stage at the Depot.

There was some damage done at the GEM Theatre during recent storms and the small building that houses an old air condition unit roof was damaged. With that damage it also hurt the roof of the GEM Theatre including the sheetrock. Insurance is going to repair the roof of that small building and the sheetrock. We are considering removing the building because of weight on the roof. Commissioner Dennis Morgan ask if it was fixed temporarily and Matthew Gravley said yes. Mayor Jim Bull ask if this was the downflow air condition unit and he said yes. Commissioner Burke Garwood stated this would need to be a special called emergency meeting once all the information on the quotes are received.

Elizabeth Humphrey and MTSU graduate students from the Historical Preservation program were here today to gather information in order to perform a 3 or 4 part plan on gathering history and developing a plan for the future of the GEM Theatre.

Tennessee Entrepreneurial and Small Business Development course is being held in Nashville on November 7<sup>th</sup> and 8<sup>th</sup> and this course is free of charge.

Tennessee Cities Challenge is hosting a seminar on September 23<sup>rd</sup> – 25<sup>th</sup>. It is called Challenge 21 to help apathy in younger ages in the workforce. We have a surplus of jobs available in McMinn Co. but no developed workforce. This is the biggest challenge in McMinn Co. and there is no charge for this seminar. I will not be here to attend the September 24<sup>th</sup> Commission meeting, do we want to reschedule?

*A motion was made by Commissioner Burke Garwood and seconded by Commissioner Dennis Morgan to change the September Commission meeting until Thursday, September 27<sup>th</sup> at 6:30. The motion passed unanimously by a commission vote.*

David Sloan from Sweetwater Paranormal Research has contacted us regarding permission to use some places in Etowah to film possible TV shows.

The auditors from Rodefer Moss and Co. will be here September 10<sup>th</sup> – 21<sup>st</sup>.

Congrats to the Police Dept on a successful Memorial road block this past weekend, we had a total of 22 officers from all agencies in the surrounding area.

Matthew Gravley also reported an emergency expenditure for the Police Dept was a new computer for the police clerk which was about \$1100.00. Commissioner Jim Swayne ask if a lot of data was lost and Eric Armstrong said no a lot of it was web based.

Mayor Jim Bull ask if we had done anything toward the Safe Routes to School Grant? City Manager Matthew Gravley said yes this is the 2<sup>nd</sup> year in a row we have applied and we are still waiting to hear if we are going to get it. It would be about a \$90,000 grant for curbed ramps, reflective striping, signs, and a sidewalk with drainage from 9<sup>th</sup> to 10<sup>th</sup> Street on Louisiana Ave. And this is a 100% grant. Mayor Jim Bull ask Tracy Miller if he was aware and he said no but it is a good idea.

Mayor Jim Bull ask if Brian Silber could go over the Community Center report that was in their packets. Brian Silber briefly discussed the monthly usage at the Community Center, the numbers from the summer camps, and a brief financial breakdown. Commissioner Dennis Morgan ask what the ages for kids attending the camps were and Brian Silber said between Kindergarten and 6<sup>th</sup> Grade.

### **UNSCHEDULED ITEMS**

Commissioner Dennis Morgan ask if we could change the petitions and communication from the public to the end of the agenda with a 5 minute time limit per person per topic.

*A motion was made by Commissioner Dennis Morgan and seconded by Commissioner Burke Garwood to approve. The motion passed unanimously by a commission vote.*

Mayor Jim Bull introduced Jim Swayne's wife, Ann, and parents Doug and Shirley Swayne. And he also introduced his wife Judy, sister-in-law Linda and brother Tony.

### **ADJOURNMENT**

*A motion was made by Commissioner Jim Swayne seconded by Commissioner Burke Garwood to adjourn the meeting. The motion passed unanimously by a commission vote.*

---

Jim Bull, Mayor

---

April Preston, City Recorder

Respectfully submitted by:

---

Jamie L. Davis, Recording Secretary