

**CITY OF ETOWAH, TENNESSEE  
COMMISSION MEETING**

**Record of Minutes of** Special Called **Meeting Date** November 2, 2012 **Sheet No.** \_\_\_\_\_

---

A special called meeting of the Etowah City Commission was held on Friday, November 2, 2012 at 3:00 p.m. in the Council Chambers of City Hall, 723 Ohio Avenue, Etowah, Tennessee. Members present were Mayor Jim Bull, Commissioner Burke Garwood, Commissioner Dennis Morgan, and Commissioner Jim Swayne. Also present were Finance Director April Preston, and Recording Secretary Jamie Davis. Absent was Vice Mayor Matt Goodin.

Mayor Jim Bull called the meeting to order at 3:00 p.m.

**NEW BUSINESS**

- a. Discussion and approval to purchase table and chairs for the Community Center up to \$1700.00.

Brian Silber, Director of Parks and Recreation, came forward and explained that our rooms are rented quite often for parties, showers, etc. Saturdays until Thanksgiving are book because of availability of tables and chairs. We keep borrowing from the depot and city hall to meet our needs. We need a total of 108 chairs and 12 tables and that would seat 240 people. Today we are requesting 68 chairs and 7 tables. Wal-Mart has the cheapest chairs and Lowe's for the tables. We have gotten quotes from other places but they are more expensive. Commissioner Dennis Morgan ask how long it would take to recover our costs on the tables and chairs. Brian Silber said right now we are renting a lot but our price is only \$5 per hour which is really cheap with a \$10 setup and clean up fee for a total of \$15 per room for an hour. Brian Silber said we have not adjusted fees yet. Commissioner Burke Garwood said we need to wait until budget year to look at adjusting any prices. How many will this allow you to seat? Brian Silber said seating for 200. He said the larger rooms need more and the rooms are full for the next 3 weekends with 7 different parties in one weekend. Mayor Jim Bull ask about a smaller room and how many it seats. Brian Silber said 150 and large room 250. Commissioner Jim Swayne ask what do you need to get you to the end of the year or do we need to up the amount to cover that? Commissioner Burke Garwood ask how are we going to find the money? Do we have \$1786.00 or could we come up with it? Finance Director April Preston said we are fine right now. City Manager Matthew Gravley said we are fine we have the cash flow and it would not overrun his budget for the year. Commissioner Burke Garwood said for everything he needs it would be just over \$2900.00 and that is way more than he ask for but we should give him a little more to work with than the original request.

*A motion was made by Commissioner Dennis Morgan and seconded by Commissioner Jim Swayne to approve spending up to \$2500.00. The motion passed unanimously by a commission vote.*

- b. Approval to purchase pulley systems for the Gem Theatre for up to \$2200.00.

Brian Silber said this would be remote control system to lower chandeliers; they are currently 28 feet off the ground. To change the light bulbs we have to rent scaffolding, build and tear down each time and it takes about 2-3 men to do it and a whole work day. If we outsource it is about

\$700. The original idea was to get a hand crank system but OSHA frowns upon it. The remote mount light lift system hides all the wires. The part for the lift is about \$900 and the contractor that is already there would only charge us \$1100 each, totaling \$2200.00. Commissioner Dennis Morgan ask if we could leave the chandeliers lowered and Brian Silber said it obstructs the view from the balcony. Commissioner Jim Swayne ask what was the price on the manual style and Brian Silber said we didn't get a quote because OSHA frowned upon it. Commissioner Burke Garwood said go ahead and get while they are there. If the back only has to come down eight feet then go ahead and get prices on that for later.

*A motion was made by Commissioner Burke Garwood and seconded by Mayor Jim Bull to approve. The motion passed unanimously by a commission vote.*

c. Discussion and approval for repairs at the Post Office. Portion of repairs may be covered by insurance. Details will be given during the meeting.

City Manager Matthew Gravley said we are currently bidding it out. Commissioner Dennis Morgan ask what needs to be done. City Manager Matthew Gravley said its things that have happened over time like 2 soffits, 10 shingles, a piece of ridge cap, 20 interior ceiling tiles, down spouts are loose, and several lighting issues. One quote was \$2800.00 but did not include lighting. Mayor Jim Bull called the insurance because a truck hit back of building and there was some wind damage. We were approved for roughly \$709.00 through insurance. Commissioner Dennis Morgan ask about the deductible and if it would be \$2000.00 for both claims? So we are looking at about \$2700.00, right? City Manager Matthew Gravley said yes and yes. Commissioner Jim Swayne ask if there would be other major repairs needed and Matthew Gravley said no we replaced the heat and air units recently. Matthew Gravley said there is a really windy area in the back dock and it has ripped off the soffit. Commissioner Dennis Morgan said we have spent about \$7000.00 today and Matthew Gravley said our cash flow is good right now.

*A motion was made by Commissioner Dennis Morgan and seconded by Commissioner Jim Swayne to approve up to \$2300.00 plus insurance amount of \$700.00 for a total of \$3000.00. The motion passed unanimously by a commission vote.*

## **ADJOURNMENT**

*A motion was made by Commissioner Burke Garwood seconded by Mayor Jim Bull to adjourn the meeting. The motion passed unanimously by a commission vote.*

---

Jim Bull, Mayor

---

April Preston, City Recorder

Respectfully submitted by:

---

Jamie L. Davis, Recording Secretary