

**CITY OF ETOWAH, TENNESSEE  
COMMISSION MEETING**

**Record of Minutes of** Regular **Meeting Date** June 23, 2014 **Sheet No. 1 of 5**

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A regular meeting of the Etowah City Commission was held on Monday, June 23, 2014 at 6:30 p.m. in the Council Chambers of City Hall, 723 Ohio Avenue, Etowah, Tennessee. All members of the commission were present with the exception of Vice-Mayor Charles Slack. Also present were City Manager Matthew Gravley, Recording Secretary Eva Valentine, and Finance Director Rebecca Penney.

Mayor Jim Bull called the meeting to order at 6:30 p.m. followed with the Prayer by Reverend Dewey Fezell and Pledge of Allegiance was led by Commissioner Jim Swayne.

**APPROVAL OF THE MINUTES**

*A motion was made by Commissioner Burke Garwood and seconded by Commissioner Dennis Morgan to approve the previous minutes of the special called commission meeting held on Monday, May 19th, 2014 to award the mowing bid. The motion passed unanimously by a commission vote.*

*A motion was made by Commissioner Jim Swayne and seconded by Commissioner Burke Garwood to approve the previous minutes of the regular Meeting held on Tuesday, May 27th, 2014. The motion passed by a unanimous commission vote.*

*A motion was made by Commissioner Dennis Morgan and seconded by Commissioner Jim Swayne to approve the previous minutes of the public hearing held on Tuesday, May 27th, 2014. The motion passed by a unanimous commission vote.*

**NEW BUSINESS**

(a.) Road Surfacing

*Commissioner Burke Garwood made a motion to approve the payment to the McMinn County Highway department for \$1,295.00 for tar and chip road surfacing on Bryant Street adjacent to County Road 801 and Mayor Jim Bull seconded the motion and motion carried with a unanimous vote.*

(b.) Mayor Jim Bull read Resolution No. 1108 in its entirety.

**RESOLUTION NO. 1108**

**A RESOLUTION ADOPTING THE  
2014-2034 RECREATION & WELLNESS PLAN  
FOR THE CITY OF ETOWAH, TENNESSEE**

*Commissioner Burke Garwood made a motion to approve the Resolution 1108 and Commissioner Jim Swayne seconded the motion and motion carried with a unanimous vote.*

(c.) Commissioner Burke Garwood read Resolution No. 1116 in its entirety.

**RESOLUTION 1116**

**RESOLUTION AUTHORIZING AND PROVIDING FOR THE FINANCING  
OF THE CONSTRUCTION OF A WASTEWATER FACILITIES PROJECT,  
INCLUDING AUTHORIZING THE EXECUTION OF APPLICATIONS,  
CONTRACTUAL AGREEMENTS, AND OTHER NECESSARY DOCUMENTS,  
AND MAKING CERTAIN REPRESENTATIONS, CERTIFICATIONS,  
AND PLEDGES OF CERTAIN REVENUE IN CONNECTION  
WITH SUCH FINANCING**

*Commissioner Burke Garwood made a motion to approve Resolution 1116 and Commissioner Jim Swayne seconded the motion and motion carried with a unanimous vote.*

(d.) Mayor Jim Bull read Resolution No. 1117 in its entirety.

**RESOLUTION NO. 1117**

**A RESOLUTION OF  
THE CITY COMMISSION OF THE CITY OF ETOWAH, TENNESSEE,  
AUTHORIZING USE OF THE TENNESSEE DEPARTMENT OF  
TRANSPORTATION SMALL PURCHASE PROCUREMENT PROCEDURE  
FOR THE SAFE ROUTES TO SCHOOL PROJECT**

*Commissioner Burke Garwood made a motion to approve Resolution 1117 and Commissioner Jim Swayne seconded the motion and motion carried with a unanimous vote.*

(e.) Mayor Jim Bull conducted the first reading Ordinance No. 763 in its entirety.

**ORDINANCE NO. 763**

**AN ORDINANCE MAKING AND FIXING THE ANNUAL APPROPRIATIONS  
FOR THE ETOWAH CITY SCHOOL FOR THE FISCAL YEAR BEGINNING  
JULY 1, 2014 AND ENDING JUNE 30, 2015**

*Commissioner Jim Swayne made a motion to approve Ordinance 763 and Commissioner Burke Garwood seconded the motion and motion carried with a unanimous vote.*

(f.) Finance Director Rebecca Penney conducted the first reading Ordinance No. 764 in its entirety

**ORDINANCE NO. 764**

**AN ORDINANCE AMENDING ORDINANCE NO. 755, THE CAPTION OF WHICH IS "AN ORDINANCE MAKING AND FIXING THE ANNUAL APPROPRIATIONS FOR THE SEVERAL DEPARTMENTS OF THE CITY OF ETOWAH FOR THE FISCAL YEAR BEGINNING JULY 1, 2013 AND ENDING JUNE 30, 2014", BY ADJUSTING REVENUES AND EXPENDITURES IN THE VARIOUS FUNDS TO ASSURE EACH FUND REFLECTS SUFFICIENT MONIES TO CONCLUDE THE FISCAL YEAR ENDING JUNE 30, 2014**

*Commissioner Jim Swayne made a motion to approve Ordinance 764 and Commissioner Burke Garwood seconded the motion and motion carried with a unanimous vote.*

(e.) Parks and Recreation Director, Brian Silber addressed the commission announcing the City of Etowah had received the "Playful City Award" for the second year in a row.

(f.) Mayor Jim Bull read Ordinance 765 in its entirety.

**ORDINANCE NO. 765**

**AN ORDINANCE OF  
THE CITY COMMISSION OF THE CITY OF ETOWAH, TENNESSEE,  
TO ESTABLISH A DESIGN REVIEW COMMISSION FOR THE  
HERITAGE COMMERCIAL DISTRICT OF HISTORIC ETOWAH**

*Commissioner Jim Swayne made a motion to approve Ordinance 765 and Mayor Jim Bull seconded the motion but Commissioner Garwood pointed out the Chairman of the Planning Commission must serve as non-voting advisory member. Both Commissioner Swayne and Mayor Bull rescinded their motion to approve the Ordinance. It was decided to send the Ordinance back to the attorney to revise the ordinance to reflect the Chairman of Planning Commission to be a voting member.*

*Mayor Jim Bull made a motion to abolish the Etowah Historical Design Review Committee which was established one year ago and Commissioner Burke Garwood seconded the motion and motion carried.*

## **OLD BUSINESS**

(a.) Adoption and Second Reading of Ordinance No. 762

Mayor Jim Bull conducted the second reading of Ordinance 762.

ORDINANCE NO. 762

**AN ORDINANCE TO AMEND THE OFFICAL ZONING MAP TO REZONE PROPERTY ON  
CARDIN STREET FROM  
R-1 (LOW DENSITY RESIDENTIAL DISTRICT) & M-D (MEDICAL DISTRICT) TO R-2 (MEDIUM  
DENSITY RESIDENTIAL DISTRICT),  
SAID AREA BEING LOCATED WITHIN THE CORPORATE LIMITS OF THE  
CITY OF ETOWAH, TENNESSEE.**

**McMinn County Tax Map 107B Group C Parcels 021.00 through 026.00  
Owner: Tim Cathey**

*Commissioner Jim Swayne made a motion to accept Ordinance no. 762 and Commissioner Burke Garwood seconded the motion and motion carried.*

## **CITY MANAGER'S REPORT**

City Manager Gravley reported the new fire truck had been delivered and then Fireman Blake Wood expressed the department's gratitude to the city for the newest edition to the Etowah Fire Department. He also stated a canvassed picture of the new truck will be displayed at the Pierce Manufacturing Assembly Plant in Bradenton, Florida. Pierce Manufacturing will be coming to Etowah to conduct a Pump Operations Class within the next few weeks and we will be conducting an in house Emergency Vehicle Operations class. Our older Engine 131 will be maintained and utilized once or twice weekly

Mr. Gravley also communicated the need for a policy which addresses the disposition of surplus or obsolete equipment. He also made everyone aware of the boxed area in the City Convenience Center which we can dispose of such items.

*Commissioner Burke Garwood made motion for the city to discard the surplus and obsolete equipment in the most effective way possible. Commissioner Jim Swayne seconded the motion and motion carried.*

City Manager Gravley also reported that he and Community Development Director, Chris Ingram will be attending the Retail Seminar in Nashville, TN July 9<sup>th</sup> and 10<sup>th</sup> to obtain ideas to encourage more retail businesses to Etowah.

He also announced the City of Etowah has been selected to participate in the "Tennessee Downtown Program and is one of six cities in the state to be honored.

The city has also received \$3,779.70 from TDOT for the mowing, cleaning, etc. of the streets. This was the maximum amount allowed.

Parks and Recreation Director Brian Silber reported the State of Tennessee had received the request to remove the city pool back from the National Park Service requesting they resubmit on the 2014 format. The second

submission by Nashville was submitted on Friday, June 20, 2014. He suggested batting cages or a reticulating splash pad to replace the pool once it was approved to be demolished.

Mr. Gravley also noted there was problem at the South Industrial Park with brush which needs to be ground or chipped and that Boldwater will take. He also mentioned someone in town had an idea to build a go-cart racing track and received a resounding no from Commissioners Garwood and Swayne.

The City Manager also reported there would be a “Ribbon Cutting” at the Finz and More restaurant on June 24<sup>th</sup>, at 11:30, and a “Salute to Industry Day” was being held at the Spring Brook Country Club at 5:00 pm on June 26<sup>th</sup>.

Mr. Gravley introduced an option to obtain the vehicles the city needs through the leasing company, Bancorp, and explained he and the Chief of Police Eric Armstrong had met with them and had obtained information from them. Bancorp offers unlimited mileage and other options he felt might be something the commission should consider.

### **PETITIONS AND COMMUNICATIONS FROM THE PUBLIC**

None

### **UNSCHEDULED ITEMS**

Commissioner Swayne inquired about the fitness equipment and Mr. Silber stated it was on order and the free-weight equipment had arrived but was waiting on the flooring to arrive and be installed before making the installation. The dumb-bells have been installed and the elliptical equipment is scheduled for July. There will be two different exercise rooms once everything is installed.

Commissioner Morgan reported hearing that Little Caesars’ has purchased a business license and is in the final stages of process. He also complimented the exterior improvements made Sandy with the improvements to the windows, Bargain Barn, and Bid to Buy.

### **ADJOURNMENT**

*Commissioner Dennis Morgan made a motion to adjourn and Commissioner Burke Garwood seconded the motion and motion carried.*

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Jim Bull, Mayor

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Rebecca Penney, City Recorder

Respectfully submitted by:

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Eva Valentine, Recording Secretary