

**CITY OF ETOWAH, TENNESSEE  
COMMISSION MEETING**

**Record of Minutes of** Regular **Meeting Date** October 28, 2014 **Sheet No. 1 of 4**

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A regular meeting of the Etowah City Commission was held on Tuesday, October 28, 2014 at 6:30 p.m. in the Council Chambers of City Hall, 723 Ohio Avenue, Etowah, Tennessee. Members present were Mayor Burke Garwood, Vice-Mayor David James, Commissioner Jim Bull, Commissioner Jim Swayne, and Commissioner Jason Cardin. Also present were City Manager Matthew Gravley, Recording Secretary Eva Valentine, and Finance Director Rebecca Penney.

Mayor Burke Garwood called the meeting to order followed by Vice-Mayor David James leading the prayer and Pledge of Allegiance to the American flag.

**APPROVAL OF THE MINUTES**

A motion was made by Commissioner Jim Swayne and seconded by Commissioner Jason Cardin to approve the previous minutes of the regular meeting held on Monday, September 22, 2014. The motion passed unanimously by a commission vote.

**NEW BUSINESS**

- a) Reschedule November and December Meetings to Monday, November 17<sup>th</sup> and the December Meeting to Monday, December 15<sup>th</sup>
- b) The Commission agreed to reschedule the Regular meetings to be held on Monday, November 17<sup>th</sup> and the December Meeting to Monday, December 15<sup>th</sup>
- c) Consideration of \$30,000.00 Green Development Grant With City Match of \$7,500.00-Resolution 1123

**RESOLUTION NO. 1123**

**A RESOLUTION OF  
THE CITY COMMISSION OF THE CITY OF ETOWAH, TENNESSEE,  
AUTHORIZING APPLICATION TO AND PARTICIPATION IN THE  
GREEN DEVELOPMENT GRANT PROGRAM**

Commissioner Jim Swayne made a motion to approve Resolution 1123 and Vice-Mayor David James seconded the motion and motion carried with a unanimous commission vote.

- d) Consideration and Approval of Updating to General Ledger NextGen Software, Replacing 3 Computers and Software Upgrades, and Email Server for a total of \$17,483.49

Mayor Burke Garwood made a motion to approve the purchase of the upgrade of the NextGen Software, replacement of three (3) computers and necessary software upgrades, and the Email Server for a total of \$17,483.49. Vice-Mayor David James seconded the motion and motion carried with a unanimous commission vote.

- e) Consideration and Approval of Bid to Remove a Tree off Pennsylvania Avenue Located in Canal

City Manager Matthew Gravley presented the only bid the City had received to remove the tree located off Pennsylvania Avenue in the Canal. It was by consensus of the Commission not to act on this issue

- f.) Report of Expense for Unexpected Repairs to Ladder Truck When Pump Test was Conducted in the Amount of \$1,843.50 (see attached invoice).

Commissioner Jim Swayne made a motion to approve the expense and Mayor Burke Garwood seconded the motion and motion carried with a unanimous commission vote.

- g) Consideration and First Reading of Ordinance 768

**ORDINANCE NO. 768**

**AN ORDINANCE AMENDING ORDINANCE 763, THE CAPTION OF WHICH IS “AN ORDINANCE MAKING AND FIXING THE ANNUAL APPROPRIATIONS FOR THE ETOWAH CITY SCHOOL FOR THE FISCAL YEAR BEGINNING JULY 1, 2014 AND ENDING JUNE 30, 2015”, BY ADJUSTING EXPENDITURES IN VARIOUS DEPARTMENTS.**

Mayor Burke Garwood read Ordinance No. 768 in its entirety.

Commissioner Jim Bull made a motion to accept Ordinance No. 768 as read and Vice-Mayor David James seconded the motion and motion carried with a unanimous commission vote.

- h) Consideration and First Reading of Ordinance 769

**ORDINANCE NO. 769**

**AN ORDINANCE TO AMEND THE OFFICAL ZONING MAP TO REZONE PROPERTY ON GRADY ROAD FROM M-D MEDICAL DISTRICT TO R-1 LOW DENSITY RESIDENTIAL DISTRICT, SAID AREA BEING LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF ETOWAH, TENNESSEE.**

**McMinn County Tax Map 107B, Group G  
Parcels: 003.00 (Small Portion) & 005.00**

Mayor Burke Garwood read Ordinance No. 769 in its entirety.

Commissioner Jim Bull made a motion to accept Ordinance No. 769 as read and Commissioner Jason Cardin seconded the motion and motion carried with a unanimous commission vote.

**OLD BUSINESS**

None

**CITY MANAGER’S REPORT**

City Manager Matthew Gravley read Resolution 1124 in its’ entirety for consideration by the Commission

**RESOLUTION NO: 1124**

**THE CITY OF ETOWAH, TENNESSEE HERBY REQUESTS ASSISTANCE FROM THE TENNESSEE DEPARTMENT OF TRANSPORTATION'S  
FY 2015 TRANSPORTATION ALTERNATIVES GRANT PROGRAM**

A motion was made by Commissioner Jim Swayne and seconded by Commissioner Jason Cardin to Resolution 1124. The motion carried with a unanimous Commission vote.

City Manager Matthew Gravley read Resolution 1125 in its' entirety for consideration by the Commission.

**RESOLUTION NO: 1125**

**THE CITY OF ETOWAH, TENNESSEE HERBY REQUESTS ASSISTANCE FROM THE TENNESSEE DEPARTMENT OF TRANSPORTATION'S  
FY 2015 MULTIMODAL ACCESS GRANT PROGRAM**

A motion was made by Commissioner Jason Cardin and Commissioner Jim Swayne seconded by to Resolution 1124. The motion carried with a unanimous Commission vote.

City Manager Gravley communicated a request he had received to declare an 18 year old waste oil heater surplus to clear the space at the "Old City Barn". Mayor Burke suggested that all the old equipment being stored in this facility be deemed obsolete, such as the old gas pumps, etc.

Vice-Mayor David James made a motion to declare all the old/obsolete equipment at the "Old City Barn" be declared surplus and discarded or sold. Mayor Burke Garwood seconded the motion and motion carried with a unanimous vote.

City Manager Gravley informed the commission the new garbage truck was due to be delivered on November 16<sup>th</sup> and the new police truck is scheduled to be built in November as well.

**HEARING OF PERSONS HAVING BUSINESS BEFORE THE COMMISSION**

None

**UNSCHEDULED ITEMS**

Mayor Burke Garwood made a motion to nominate Chuck Alverson for the Etowah Regional Planning Commission and Commissioner Jim Swayne seconded the motion and motion was carried with a unanimous commission vote.

Vice-Mayor David James questioned the process for building permits in the City and was concerned with modular homes, etc. Mayor Garwood stated a new process was being considered which would create a check and balance system to insure all requirements are met before a building permit will be issued.

**ADJOURNMENT**

A motion was made by Mayor Burke Garwood to adjourn the meeting and Commissioner Jason Cardin seconded the motion. The motion passed unanimously by a commission vote.

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Burke Garwood, Mayor

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Rebecca Penney, City Recorder

Respectfully submitted by:

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Eva Valentine, Recording Secretary