

## Regular Scheduled Meeting Minutes

December 13, 2021

- 1) Call to Order
  - a. Mayor Burke Garwood called the meeting to order.
- 2) Roll Call
  - a. Mayor Garwood as well as Commissioners Jim Swayne, John James and Diana Elrod were present. Commissioner Misty Webb was absent. Also present was City Manager Russ Blair and Finance Director Alison Bull.
- 3) Prayer
  - a. Commissioner Swayne gave invocation.
- 4) Pledge of Allegiance
- 5) Approval of the Minutes
  - a. Regular – November 8, 2021
    - i. Commissioner James made a motion to approve. Commissioner Elrod seconded. All ayes.
- 6) New Business
  - a. Approval of Transfer of Post Office to USPS
    - i. Commissioner Elrod made a motion to transfer the Post Office to USPS. Commissioner James seconded. All Ayes.
  - b. Approval of Interlocal Agreement for Use of Animal Shelter
    - i. Blair said that this has already been paid, the approval is a formality. Commissioner Elrod made a motion. Commissioner James seconded. Commissioner Swayne asked if we were paying less than the Town of Englewood. Blair confirmed that we were paying less than the Town of Englewood. All Ayes.
  - c. Appointment of Gene Keller to the DRC Commission
    - i. Mayor Garwood asked if we needed to appoint another person after Keller. Blair said that this should complete a full board. Commissioner Swayne made a motion to appoint Gene Keller. Commissioner Elrod seconded. All Ayes.
  - d. Appointments to Etowah Carnegie Library Board – Christy Rhodes
    - i. Commissioner Swayne made a motion to appoint Christie Rhodes to the Etowah Library Board. Commissioner Elrod seconded. Mayor Garwood confirmed that this would make a full board. All Ayes.
  - e. Appointments to Etowah Arts Commission
    - i. Mayor Garwood said that the arts commission needs to send their own suggestions in. Blair said that he'd let them know that they need to make suggestions.
  - f. Observation of New Years on Friday, Dec. 31, 2021
    - i. Blair said that this is what Etowah Utilities Board did. Commissioner Elrod made a motion to approve. Commissioner James seconded. All Ayes.
  - g. Discussion, Consideration and First Reading of Ordinance No. 872: An Ordinance Adopting an Unclaimed Property Policy

- i. Blair said that the City has multiple pieces of unclaimed property (items) but no policy on how to handle it. Mayor Garwood made a motion to approve the policy. Commissioner Swayne seconded and then asked who is currently managing disposal of assets and Bull said that Ms. Hammonds at the police department oversees GovDeals sales. All Ayes.

7) Old Business

- a. There was no old business.

8) City Manager's Report

- a. Blair presented report, which contained the following items, among others:
  - i. Nonbinding legal report with Eagle Bend. Within 90 days, we'll know if they're wanting to go through with that purchase or not.
  - ii. ARPA funds meeting 12/20
  - iii. Accepting applications for police chief position
  - iv. PD hit by UHAUL truck, awaiting quotes from contractor
  - v. Jon Troutt back as Codes Enforcement Officer
  - vi. Library positions filled
  - vii. LPRF – FTM requesting payment in full
  - viii. Jan 2<sup>nd</sup> Opiod Settlement
    - 1. Consensus to do that was given by the board.
  - ix. Airbnb Properties
    - 1. Blair discussed the need for policy/procedures for short term rental in the City and the board agreed there needs to be something for that.
  - x. Employee Christmas Party

9) Citizens Comments

10) Unscheduled Items

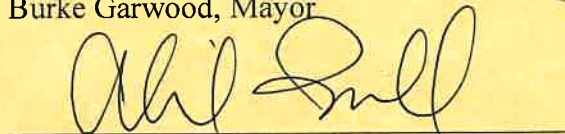
- a. Commissioner Swayne asked about the revenue from the south industrial park and if it could be used to pay down the debt on the swimming pool. Blair said that originally those funds had to be earmarked toward some recreation purpose but that was removed and now there are no strings attached on those funds.
- b. Commissioner Swayne asked if insurance was contacted concerning the damage at the police department from the U-Haul truck incident. Blair said that they were waiting on the THP report and once it was received, it could be reviewed and submitted to insurance if it exceeded our deductible.

11) Adjournment

Mayor Garwood made a motion to adjourn. Commissioner Swayne seconded. All Ayes.



Burke Garwood, Mayor



Alison Bull, Recording Secretary