

City of Etowah
Regular Scheduled Meeting Minutes
Beer Board Meeting Minutes
Monday, May 23, 2022

Mayor Burke Garwood called the Public Hearings on Ordinance 875 and 876 to order.

1. Mayor Garwood called the Beer Board meeting to order.
 - Mayor Garwood made a motion to approve the beer permit for the new Dollar General at 305 Tennessee Ave. Commissioner Diana Elrod seconded. All Ayes.
 2. Adjournment
 - Mayor Garwood adjourned the Beer Board meeting.
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1. Call to Order
 - Mayor Garwood called the meeting to order.
 2. Roll call
 - Mayor Garwood as well as Commissioners Misty Webb, Jim Swayne, John James and Diana Elrod were present. City Manager Russ Blair and Finance Director Alison Bull were also present.
 3. Prayer
 - Commissioner Swayne gave invocation.
 4. Pledge of Allegiance
 5. Approval of Minutes
 - Regular – April 25, 2022
 - i. Commissioner Elrod made a motion to approve. Commissioner James seconded. All Ayes.
 - Special Called – May 2, 2022
 - i. Commissioner Elrod made a motion to approve. Commissioner James seconded. All Ayes.
 6. New Business
 - a. Appointment of John Goins to Historical Commission
 - i. Commissioner Swayne made a motion to approve. Commissioner Elrod seconded. All Ayes.
 - b. Approval of Purchase of NextGen Payroll, Purchasing, Property Tax, and Fixed Assets Software -- \$17,206.25
 - i. Commissioner Elrod made a motion to approve. Commissioner Webb seconded. All Ayes.
 - c. Salt Dog Selection and Cost - \$13,206.25

- i. Commissioner Swayne made a motion to approve. Commissioner James seconded.
 - 1. Blair made a correction that it was \$13,706.25.
 - ii. Commissioner Elrod asked if the price included the hoses and levers. Public Works Director Gary Hicks said that it did not. Commissioner Elrod asked what the additional cost would be and Hicks said about \$3,000 more
 - iii. Blair said that the funds had to be spent by June 30th, 2022 and Swayne suggested approving the purchase not to exceed \$16,706.25.
 - iv. Commissioner James made a motion to approve the purchase not to exceed \$16,706.25. Commissioner Swayne seconded. All Ayes.
- d. HVAC Replacement at Community Center - \$16,913.00 – Extend Time Period One Week
- i. Commissioner Elrod made a motion to approve the \$16,913.00. Commissioner James seconded.
 - ii. Blair said that this is the amount we received for the quote for this to be done but when it was put out to bid, nobody put a bid in on it so it needed to be put out to bid again. Blair said that this is also apart of the DA Grant so therefore it had to be spent by 6/30/22 and asked the board if they would approve the replacement amount not to exceed this \$16,913.00.
 - iii. Mayor Garwood asked Commissioner Elrod if she was okay with editing her motion to accommodate for the new information and she said she was okay with it. Therefore, Commissioner Elrod made a motion to approve the HVAC Replacement up to \$16,913.00. Mayor Garwood seconded. All Ayes.
- e. Approval of Installation of Electrical Posts at the Depot - \$11,686
- i. Blair said that we've received \$10,000 from McMinn County and a grant for the remaining \$1,686.00.
 - ii. Commissioner Swayne made a motion to approve the installation of the electrical posts at the depot for \$11,686.00. Commissioner Elrod seconded. All Ayes.
- f. First Reading and Consideration of Ordinance 874: An Ordinance Abandoning an Unopened Portion of Cooper Street in the City of Etowah, Tennessee
- i. Commissioner Swayne made a motion to approve. Commissioner James seconded. All Ayes.
- g. First Reading and Consideration of Ordinance 875: An Ordinance to Amend the Official Zoning Map to Rezone Approximately 44 Acres at the Intersection of County Road 801 and County Road 801 From I-1 (Light Industrial) to R-2 (Medium Density Residential District) Said Are Being Located Within the Corporate Limits of the City of Etowah, Tennessee
- i. Commissioner Swayne made a motion to approve. Commissioner Elrod seconded. All Ayes.
 - ii. Mayor Garwood called the public hearing for this ordinance back to order. Commissioner Elrod made a motion to adjourn the public hearing and Mayor Garwood seconded. All Ayes.

- h. First Reading and Consideration of Ordinance 876: An Ordinance to Amend the Zoning Ordinance of the City of Etowah, Tennessee to Alter Side Yard Setback Requirements for Residential Patio Homes
 - i. Commissioner Elrod made a motion to approve. Commissioner James seconded. All Ayes.
- i. First Reading and Consideration of Ordinance 877: An Ordinance Making and Fixing the Annual Appropriations for the Etowah City School for the Fiscal Year Beginning July 1, 2022 and Ending June 30, 2023
 - i. Commissioner Swayne made a motion to approve. Commissioner Elrod seconded. All Ayes.
- j. First Reading and Consideration of Ordinance 878: An Ordinance of the City of Etowah, Tennessee Adopting the Annual Budget and Tax Rate for the Fiscal Year Beginning July 1, 2022 and Ending June 30, 2023
 - i. Commissioner Elrod made a motion to approve. Commissioner Webb seconded. All Ayes.
- k. First Reading and Consideration of Ordinance 879: An Ordinance to Amend Chapter 50, Section 50.08 A Service Fees of the Etowah Municipal Code
 - i. Commissioner Swayne made a motion to approve. Commissioner Elrod seconded. All Ayes.
- l. Consideration and Passage of Resolution 1279: A Resolution Pursuant to Authority Granted by Section 6y-54-111 of the Tennessee Code Annotated and in Accordance with Section 0380-3-7-02 of the Official Compilation Rules and Regulations of the State of Tennessee Authorizing Appropriations for Financial Aid of the Etowah Area Senior Citizens, A Nonprofit Organization Whose Services Benefit the General Welfare of the Residents of this Municipality
 - i. Commissioner Elrod made a motion to approve. Commissioner Webb seconded. All Ayes.
- m. Consideration and Passage of Resolution 1280: A Resolution Pursuant to Authority Granted by Section 6-54-111 of the Tennessee Code Annotated and in Accordance with Section 0380-3-7-02 of the Official Compilation Rules and Regulations of the State of Tennessee Authorizing Appropriations for Financial Aid of the Etowah 4th of July, A Nonprofit Organization Whose Services Benefit the General Welfare of the Residents of this Municipality
 - i. Commissioner Swayne made a motion to approve. Commissioner Elrod seconded. All Ayes.
- n. Consideration and Passage of Resolution 1281: A Resolution Pursuant to Authority Granted by Section 6-54-111 of the Tennessee Code Annotated and in Accordance with Section 0380-3-7-02 of the Official Compilation Rules and Regulations of the State of Tennessee Authorizing Appropriations for Financial Aid of the Etowah Chamber of Commerce, A Nonprofit Organization Whose Services Benefit the General Welfare of the Residents of this Municipality
 - i. Commissioner Elrod made a motion to approve. Commissioner Webb seconded. All Ayes.

- o. Consideration and Passage of Resolution 1282: A Resolution Pursuant to Authority Granted by Section 6-54-111 of the Tennessee Code Annotated and in Accordance with Section 0380-3-7-02 of the Official Compilation Rules and Regulations of the State of Tennessee Authorizing Appropriations for Financial Aid of the Etowah Rescue Squad, A Nonprofit Organization Whose Services Benefit the General Welfare of the Residents of this Municipality
 - i. Commissioner Elrod made a motion to approve. Commissioner Webb seconded. All Ayes.
- p. Consideration and Passage of Resolution 1283: A Resolution Pursuant to Authority Granted by Section 6-54-111 of the Tennessee Code Annotated and in Accordance with Section 0380-3-7-02 of the Official Compilation Rules and Regulations of the State of Tennessee Authorizing Appropriations for Financial Aid of the Etowah Housing Authority, A Nonprofit Organization Whose Services Benefit the General Welfare of the Residents of this Municipality
 - i. Commissioner Elrod made a motion to approve. Commissioner Webb seconded.
- q. Consideration and Passage of Resolution 1284: A Resolution Pursuant to Authority Granted by Section 6-54-111 of the Tennessee Code Annotated and in Accordance with Section 0380-3-7-02 of the Official Compilation Rules and Regulations of the State of Tennessee Authorizing Appropriations for Financial Aid of the Tri-County Center, A Nonprofit Organization Whose Services Benefit the General Welfare of the Residents of this Municipality
 - i. Commissioner Swayne made a motion to approve. Commissioner Webb seconded. All Ayes.
- r. Drug Fund Purchase Approvals – Vests - \$16,954.00 – Bod Cams - \$2,504.70
 - i. Commissioner James made a motion to approve the vests and body cams. Commissioner Swayne seconded.
 - ii. Police Chief Scott Hicks said they'd done some research and for the same number of body cams with six additional and car mounts the new amount would be \$3,224.64.
 - iii. Blair said that the commission had already approved the purchase of the vests but the new administration felt like the officers needed to be fitted and therefore the vendor changed.
 - iv. Commissioner James edited his motion to include the \$3,224.64 amount instead of the \$2,504.70 for body cams and \$16,954 for vests. Commissioner Swayne did the same. All Ayes.
- s. 8th & Washington Asphalt Patch Invoice Approval - \$6,200
 - i. Commissioner Elrod made a motion to approve. Commissioner Swayne seconded. All Ayes.
- t. Use of Remaining Grant Funds
 - i. Blair said that with the remaining funds from the DA Grant, the City could use it to purchase miscellaneous small items that were needed. Mayor Garwood confirmed that there was no need for a vote and Blair agreed.
- u. Award Bid for Door Replacements for Gem and Library

- i. Blair said that this is a budgeted item for 2021-2022. East Tennessee Construction Services came in about \$2,000 higher than the original quote from Hiwassee for a store front glass door for the Gem Theater (\$5,750) and the Library (\$3,800).
- ii. Mayor Garwood made a motion to approve purchase of both doors. Commissioner Elrod seconded. All Ayes.

7. Old Business

- Second Reading and Passage of Ordinance 873: An Ordinance Amending the Annual Budget for the City of Etowah, Tennessee for Fiscal Year 2021-2022
 - i. Commissioner Swayne made a motion to approve. Commissioner Elrod seconded. All Ayes.

8. City Manager's Report

- Blair discussed that there was still another step for S&ME to do at the South Industrial Park before the developer can begin and they're asking for payment of an estimated \$2,000-\$4,000. Mayor Garwood made a motion to go ahead and pay it. Commissioner Elrod seconded. All ayes.

9. Citizens Comments

- There were none.

10. Unscheduled Items

- Mayor Garwood closed the Public Hearing for Ordinance 876.

11. Adjournment

- Mayor Garwood moved to adjourn. Commissioner Swayne seconded. All Ayes.



Burke Garwood, Mayor



Alison Bull, Recording Secretary